



The National Standard-Bearer for Islamic Chaplaincy

ANNUAL ACCOUNTABILITY FOR ETHICAL CONDUCT FORM FOR 20____ REPORTING YEAR

Each Muslim Endorsement Council, Inc. (MEC) endorsed chaplains is asked to complete this form each year as part of the annual reporting requirement of the prior year due on or before January 31 of the current year for continuing endorsement status in accordance with The MEC Pledge and Code of Ethics, or as needed if there is a change since the last year.

Please read carefully and complete Section I or II and Section III.

Section I:

I certify that since the completion of my initial Notarized Accountability Letter for Ethical Conduct or last Annual Accountability for Ethical Conduct Form:

- (a) no complaint against me for unethical conduct has been filed, is pending, or has been settled in a civil, criminal, employment, or another professional organization's forum; and
- (b) I have never resigned, been terminated, nor negotiated a settlement from a position for reasons related to unethical conduct.

SIGNATURE: _____ **DATE:** _____

NAME: _____

Section II:

If Section I above cannot be certified, provide an account of the complaint, including the forum, charges, and outcome. Provide contact information for people involved in the process, whom you authorize to give a full report to the Muslim Endorsement Council, Inc. (MEC). Each situation will be evaluated on its own merits by the professional ethics review panel. (Attach pages if necessary.)

TEXT BOX HERE

Please read carefully and sign Section III.

Section III:

I understand that as a condition of endorsement by Muslim Endorsement Council, Inc. (MEC), I will provide to the Muslim Endorsement Council, Inc. (MEC) timely notice of any complaint of unethical conduct filed against me. I agree to deliver to the Muslim Endorsement Council, Inc. (MEC) in a timely fashion, the information it requests regarding the investigation, adjudication, dismissal, or settlement of such complaint. Failure to report or provide accurate, full, and truthful information may be grounds for action by the Muslim Endorsement Council, Inc. (MEC), including but not limited to suspension or withdrawal of my endorsement.

SIGNATURE: _____ **DATE:** _____

NAME: _____

**PLEASE SUBMIT THIS FORM ONLINE through the MEC Endorsee's Portal at
muslimendorsementcouncil.org**